



SPECIAL ORDER
No: 27
Series of 2024

SUBJECT : DESIGNATION OF GEEZA JUNE V. PAINAGA-AUDITOR, SCIENCE RESEARCH SPECIALIST II, DA-BAFS, AS OFFICER-IN-CHARGE (OIC), CERTIFICATION SECTION OF THE ORGANIC AGRICULTURE DIVISION (OAD-CS)

In the exigency of service and to ensure uninterrupted regulatory services related to inspection and certification on organic agriculture, **Ms. GEEZA JUNE V. PAINAGA-AUDITOR**, Science Research Specialist II of the DA-BAFS, is hereby designated as **OIC, OAD-CS**.

As OIC, OAD-CS, she shall perform the following:

1. Supervise the conduct of inspection and organic certification of five core Participatory Guarantee System (PGS) group farmer-members;
2. Manage the conduct of monitoring of certified organic farms;
3. Provide guidance and collaborates with the Division Chief/Assistant Division Chief in the review and recommendation to the Director the approval and issuance of relevant regulatory documents;
4. Supervise the development and implementation of technical regulations related to inspection and organic certification;
5. Manage the maintenance of Quality Management System of the Certification Section;
6. Manage the development of Work and Financial Plan; and Project, Activities, and Programs of the Certification Section;
7. Collaborate with the Division Chief/Assistant Division Chief in the performance assessment and maintenance of technical competence of all personnel of the Certification Section;
8. Manage the database of certified organic farmer-members under PGS; and
9. Conduct coaching and mentoring sessions for personnel of the Certification Section.

All DA-BAFS personnel are hereby advised of this designation and directed to give their full support and cooperation with Ms. Painaga-Auditor in the performance of her duties and responsibilities.

All expenses to be incurred in the performance of her duties and responsibilities in view of this designation shall be charged to DA-BAFS Regular Funds, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effective July 9, 2024 and shall remain in full force and effect unless revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 8th day of July 2024.


KAREN KRISTINE A. ROSCOM, PFT, PhD
Director IV
